

	Graduate Medical Education	
	GMEC Approval Date:	June 19, 2026
	Effective Date:	July 1, 2026
	Review/Revision Date:	
Policy Title: Scholarly Activity Policy		
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I. Purpose

Scholarly activity is a requirement for accreditation by the Accreditation Council for Graduate Medical Education (ACGME). The purpose of this policy is to establish a definition of scholarly activity and a set of criteria to be used in the evaluation of scholarly activity at the level of individual residency and fellowship programs.

II. Goals

The goals of the ACGME requirement of residency scholarly activity are to enhance graduate medical education with skills based in critical thinking, teach evidence-based practice, and quality improvement.

III. Policy

All residents and fellows will graduate with experience in formal presentations, critical analysis of literature, and teaching.

- A. Residents and Fellows must strictly adhere to the schedules established by the research committee. Any deviations from the assigned schedule must be approved in advance.
- B. Timely completion of research milestones and lecture obligations is mandatory.
 - 1. Failure to meet an established deadline will result in a verbal warning.
 - 2. Continued failure to meet established deadlines, the resident/fellow will meet in person with their mentor and formulate an action plan.
 - 3. If a trainee fails to meet the objectives outlined in this policy and demonstrates continued negligence regarding deadlines and obligations, the GMEC reserves the right to proceed with non-renewal of the resident/fellow contract.
- C. All submissions must be authentic. Final papers will be screened for plagiarism and AI-generated content. Any paper exceeding a 15% similarity threshold will be returned to the resident/fellow for mandatory revision.
- D. The Research Committee and program directors will review all proposals, drafts and final papers. If a submission fails to meet the established requirements or objectives, it will be returned to the resident/fellow for revision.
- E. All research papers will use the **AMA Manual of Style: A Guide for Authors and Editors (11th ed., 2020)**
 - 1. 12-point font, Times New Roman
 - 2. Double-spaced main text, including title page, abstract, body, and references
 - 3. Margins should be 1 inch, and paragraphs should have 0.5 inch indentations in the first line
 - 4. Page numbers in the right upper corner of the paper
 - 5. In-Text citations use superscript Arabic numerals (minimum 2 citations per page)

IV. Procedure

PGY 1 – Goal

- A. Read and interpret evidence-based literature and produce a 10–12-page literature review
- B. Complete CITI Training unless a current certification remains valid through the entire academic year

PGY 1 - Objectives

- A. Patient Care
 - 1. Improve knowledge of patient care and care delivery by reading and studying various topics that may be related to their individual research project
- B. Medical Knowledge
 - 1. Become familiar with the various research design types and their level of significance in reporting
- C. Practice Based Learning
 - 1. Identify an area of potential learning and then work with mentors of research.
 - 2. Demonstrate the ability to utilize electronic library resources
- D. Interpersonal and Communication Skills
 - 1. Produce evidence based written scientific communication
- E. Professionalism
 - 1. Demonstrate personal responsibility for setting up and adhere to a timeline
- F. Systems-Based Practice
 - 1. Develop knowledge of resources available in health care systems
 - 2. Exposure to Quality Improvement

PGY 2 – Goals

- A. Complete CITI Training unless a current certification remains valid through the entire academic year
- B. Format and produce a poster for presentation at LECOM Research Day or another regional or national conference. Residencies requiring a quality improvement project must complete the QI project during their PGY-2 year.
- C. Resident/Fellow has the option to conduct a 2-year research project upon approval from the research committee. Approval must be submitted in writing to the committee by February 1st.

PGY2 - Objectives

- A. Patient Care
 - 1. Improve knowledge of patient care and care delivery by reading and studying various topics that may be related to their individual research project
- B. Medical Knowledge
 - 1. Become familiar with the various research design types and their level of significance in reporting
 - 2. Become familiar with methods of presentation, how to format a poster for presentation, and be able to develop an oral presentation of their work
- C. Practice Based Learning
 - 1. Identify an area of potential learning and then work with their mentor.
 - 2. Demonstrate the ability to utilize electronic library resources
 - 3. To be able to work with the research committee of GMCC in order to facilitate the development of quality work as it applies to patient care and evidenced based medicine
- D. Interpersonal and Communication Skills
 - 1. Present poster presentation at LECOM Research Day
- E. Professionalism
 - 1. Demonstrate personal responsibility for setting up research goals, mentors, and IRB approvals, and adhere to a timeline
 - 2. Demonstrate knowledge of IRB and institutional guidelines associated with research.
 - 3. Take and Pass the Citi Training
- F. Systems-Based Practice
 - 1. Develop knowledge of resources available in health care systems and use them to create projects.
 - 2. Exposure to Quality Improvement
 - 3. Develop knowledge of the resources available for their use in preparing, formatting, and printing a poster presentation

PGY 3 and above – Goals

- A. Complete CITI Training unless a current certification remains valid through the entire academic year
- B. Create an original research project
- C. Access all of the needed resources to write a paper that is suitable for publication
- D. Present research at a regional/national conference or submit for publication in a medical journal
- E. Present a pre-selected topic at the LECOM Thursday Grand Rounds

PGY 3 - Objectives

- A. Patient Care
 - 1. Develop quality improvement research, as well as evidence based research, designed to improve patient care
- B. Medical Knowledge
 - 1. Reviewing literature and evidence based publications will increase resident's knowledge base.
 - 2. Enhance resident's knowledge of research design and formatting
 - 3. Increased knowledge of current evidence based medicine
- C. Practice Based Learning
 - 1. Identify mentors and area of research interest independently
 - 2. Demonstrate the ability to utilize electronic library resources
- D. Interpersonal and Communication Skills
 - 1. Reinforce communication with multiple health care providers in various positions to be able to produce a quality paper that is beneficial to the patients in the system
- E. Professionalism
 - 1. Demonstrate personal responsibility for setting up research goals, mentors, and IRB approvals, and adhere to a timeline
- F. Systems-Based Practice
 - 1. Create a research project that is beneficial to the delivery of health care within the health care system