

	Graduate Medical Education	
	GMEC Approval Date:	01/10/2025
	Effective Date:	02/01/2025
	Review/Revision Date:	
Policy Title: Program Didactics Policy		
ACGME Common Program Requirements: IV.A.4, IV.A.5, IV.C. 1, IV.D.2.		Page 1 of 2

I. Purpose

The purpose of the didactics policy is to ensure educational excellence by fostering a structured learning environment that meets ACGME requirements and supports the professional growth and clinical competence of residents and fellows. It promotes compliance and accountability by aligning with ACGME standards for monitoring and verifying attendance, and by establishing clear participation expectations for all required educational activities.

II. Scope

This policy applies to all LECOM graduate medical education residents and fellows

III. Policy

- A. Programs should define core didactic activities for which time is protected and the circumstances in which residents may be excused from these didactic activities. Didactic activities may include, but are not limited to, lectures, conferences, courses, labs, asynchronous learning, simulations, drills, case discussions, grand rounds, didactic teaching, education in critical appraisal of medical evidence and formal educational activities that promote patient safety-related goals, tools, and techniques (**CP IV.A.4., CP IV.A.5.**)
- B. Residents and fellows are expected to attend weekly didactic sessions unless they receive prior approval for an absence from their program director.
- C. Residents and fellows assigned to an off-site rotation must attend the didactic sessions provided at that location. They are responsible for emailing the program coordinator and copying the program director with the date, time, and topics of the sessions. If no didactic sessions are available at the off-site location, the resident or fellow must participate in the host site's didactic sessions, either in person or via Zoom.
- D. Each resident or fellow is required to attend at least 70% of the didactic sessions. Failure to meet this attendance requirement will result in disciplinary action in accordance with the Appointment/Contract Policy.
- E. Residents and fellows must sign in for each didactic lecture or educational activity using the designated sign-in sheet provided by the program coordinator.
- F. An attending physician will actively participate in every didactic session by delivering lectures or supervising other educational activities. They will provide guidance and constructive feedback throughout the session to enhance the learning experience.
- G. Each core faculty member in every program is required to deliver at least two lectures during didactic sessions each academic year as part of their scholarly activity (**CP IV.D.2.a**)
- H. Each program will develop a 6-month didactic schedule for the academic year, covering July to December and January to June. These schedules must be submitted for review and approval during the GMEC Meetings in May and November.

