

	Graduate Medical Education	
	GMEC Approval Date:	May 10, 2024
	Effective Date:	July 1, 2024
	Review/Revision Date:	May 10, 2024
Policy Title: USMLE Step 3/COMLEX Level 3 Policy		
ACGME Institutional Requirement:		Page 1 of 1

I. Purpose:

Residents must take and pass either the USMLE Step 3 or COMLEX Level 3 to be allowed to advance in their residency program. Residents cannot become licensed to practice medicine independently without passing either USMLE 3 or COMLEX 3.

II. Policy:

- A. The PGY-1 resident must attempt taking USMLE Step 3/COMLEX Level 3 at least one time within the first year of residency.
- B. The PGY-1 resident will create a study plan within the first month of residency that is agreed upon by their program director.
- C. The resident will be reimbursed through their education allotment for any study materials and/or tutoring costs.
- D. If the resident does not pass the USMLE Step 3/COMLEX Level 3 exam by the end of the PGY-1 Year they will be on probation for PGY-2. The program director will write up a Performance Improvement Plan (PIP) and meet weekly.
- E. All residents must have passed USMLE Step 3/COMLEX Level 3 by February 1st of the PGY-2.
- F. If the resident does not pass by February 1st of the PGY-2, at the discretion of the GMEC, will be given a non-renewal contract letter.