

	Graduate Medical Education	
	GMEC Approval Date:	06/06/2023
	Effective Date:	07/01/2023
	Review/Revision Date:	05/24/2023
Policy Title: Program Closures and Reduction		
ACGME Institutional Requirement: IV.O.		Page 1 of 1

I. Purpose

To assure the GMEC assesses the impact of proposed reductions in the number of trainees and/or GME programs and to make appropriate recommendations to LECOM.

II. Policy

- A. The GMEC is responsible to assess the impact of proposed reductions in the number of trainees and/or GME programs and make appropriate recommendations to LECOM.
- B. No ACGME program may terminate occupied trainee positions, or close, without approval by LECOM.
- C. The DIO will be notified in the event of a reduction in trainee complement or closure of a GME program.
- D. Commitments to current trainees and to those who have accepted an offer to matriculate in the future will be upheld: it is expected that closure or reduction in program size will be accomplished by recruiting fewer trainees, rather than by eliminating occupied positions [IR: IV.O.1.].
- E. If it is determined that either the institution or a clinical program essential for resident or fellowship training must be closed, LECOM will notify the DIO, the Millcreek Community Hospital President/CEO, and the GMEC as soon as the decision is made [IR: IV.O.1.].
- F. Trainees who will be impacted by an emergent program or hospital closure or reduction in size will be informed as soon as possible after the decision is reached, and the institution will undertake efforts to help any displaced trainees obtain suitable positions in other GME programs in order that they may complete their training. [IR: IV.O.2.]. To the extent possible, the institution will provide:
 1. Assistance in identifying programs willing to accept trainees;
 2. Transfer of information and documentation to support the transfer and the credentialing process.